

Submitting an Architectural Change (ACC) Request Online

On the **ACC Request** screen, click the “Add ACC Request” button. The ACC Submission/Application Form will appear.

ACC Requests

ACC Request

Association	z Demo Original
Date	08/09/2018 11:09:57 AM
Owner Name	Charles J. Ray
Account Number	11110108
Address	378 Wonder Woman Way, Smallville, TX 12345
Email Address	cray@fakeaddress.com
ACC Type	---Select ACC Type---
Other ACC Type	

Required Documents: Description of project, Complete Materials List, Picture or Drawing of project, Site Plan showing location of house and other structures

Attachments *

REQUIRED: Please read the Acknowledgements above and check the boxes to Certify your ACC Request.

I certify that I have read and understand the Acknowledgements.

I certify that the information is an accurate representation of the proposed improvements and that the work will conform to applicable codes, covenants and standards.

- **ACC Type** – Select the type of modification or addition that will be made; if you have any questions about which type to choose please contact your Association Manager.
- **Attachments** – This section allows you to attach documentation that is required in order to review your submission. Any applications missing the required attachments may be delayed or denied.
- **Owners Acknowledgement** – Above the form, you’ll find the link to the ACC Request Owner Acknowledgements. Please review this carefully.



Property Modifications

Keeping Your Community Looking Good!

Submitting Your Request

All modification requests must be submitted directly to CMA for processing. Please click on "Add ACC Request" below, and complete the application.

After successfully submitting your request, it will be visible on this page while being reviewed by the ACC Committee. Once

the ACC Committee approves or denies the request, the status will change accordingly.

ACC requests which do not include required information will be denied.

More about the ACC Request Process: [Click Here](#). Online submission instructions: [Click Here](#).

Please review the [ACC Request Owner Acknowledgements](#).



When you've finished reading the Owner Acknowledgements, check the boxes under "Required" then click "Submit".

REQUIRED: Please read the Acknowledgements above and check the boxes to Certify your ACC Request.

- I certify that I have read and understand the Acknowledgements.
- I certify that the information is an accurate representation of the proposed improvements and that the work will conform to applicable codes, covenants and standards.

[Submit](#) [Cancel](#)